High School Equivalency Exam (HSEE) Module

The HSEE: High School Equivalence Exam module is a local educational agency (LEA) level module that collects data on LEA-provided high school equivalency exam preparation programs for students ages 16 through 19. The purpose of this document is to provide helpful guidance to accurately report harassment and bullying. This document provides key definitions and frequently asked questions to assist data submitters in determining how to accurately report the following:

- HSEE-1. High School Equivalency Exam Preparation Program Provided by the LEA Indicator
- HSEE-2. High School Equivalency Exam Preparation Program Student Participation

In addition, guidance on accurately reporting zeros, blanks (i.e., nulls), and **NS** is provided at the end of the document.

Resource Links

- [CRDC Resource Center Training Videos](#)

Dates

Report data from the 2023–24 school year. The data reported should be based on a "Fall snapshot" of data from October 1 (or the closest school day to October 1). LEAs should use the same Fall snapshot date to report data in this module.

Skip Logic

This module contains skip logic. Skip logic automatically skips the user to the next table to be populated based on previous answers provided. Skipped tables are not to be populated. The following HSEE table utilizes skip logic:

- HSEE-1: High School Equivalency Exam Preparation Program Provided by the LEA Indicator.

DATA ELEMENT CHANGES FROM THE 2021-22 CRDC

NO NEW OR REVISED ELEMENTS

KEY DEFINITIONS

High school equivalency exam preparation programs are programs (e.g., courses) designed to prepare students to be successful on state-authorized high school equivalency exams. High school equivalency exams are used to certify the high school-level academic achievement of individuals who have not received a secondary school diploma or its recognized equivalent. Upon review of exam results, an educational or government agency may award a high school equivalency credential. High school equivalency exams may include (but are not limited to) the following: the General Educational Development (GED) Test, the High School Equivalency Test (HiSet), and the Test Assessing Secondary Completion (TASC).

Frequently Asked Questions

1. **Should an LEA only report students enrolled in the LEA or report students who come from outside LEAs to participate in the HSEE?**

   LEAs should report students who are enrolled in the LEA and are a part of the high school equivalency exam program; only include students between the ages of 16-19.

2. **Should an LEA report students in a GED program in HSEE?**

   Yes, as long as a GED program is part of an LEA or contracted by an LEA through a third party.

3. **Should students enrolled in an online/virtual High School Equivalency Exam be included in the DSED: Distance Education tables?**

   If a student (age 16 through 19) is enrolled in a high school equivalency exam preparation program (see high school equivalency exam preparation program below) that meets the distance education course criteria below, then the LEA should report having a student enrolled in a distant education course.

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   Distance education courses must meet all of the following criteria: (1) be credit-granting; (2) be technology-delivered via audio, video (live or prerecorded), the Internet, or other computer-based technology (e.g., via district network); and (3) have either (a) the instructor in a different location than the students and/or (b) the course content developed in, or delivered from, a different location than that of the students. Also, distance education courses that students take independently, or that are provided by entities outside the control of the LEA, should not be considered unless the LEA has access to enrollment and monitoring information for those courses.

4. **Does the LEA have to report nonbinary students for the HSEE-2. High School Equivalency Exam Preparation Program Student Participation table? Or will nonbinary be optional for 2023-24?**

   For the 2023–24 CRDC, the nonbinary category will be required for the HSEE-2. High School Equivalency Exam Preparation Program Student Participation item if an LEA collects nonbinary data and has at least one nonbinary student enrolled.

5. **How should LEAs report the count of students in HSEE Preparation Programs?**

   Report a cumulative count based on the entire 2023-24 regular school year, not including intersession or summer.

When to Report Zero (0)

If data are available and applicable for a given school or LEA, but no students fall in that category, then report 0.

Not Applicable (NA)

The online tool populates information that has been entered in other tables and modules and uses that information to populate related tables with either a **Not Applicable (NA)** code or zero (0), where appropriate. For example, if it is reported that a school does not have any females who are **English Learners (EL)**, other tables that ask for counts of females who are **EL** will be automatically populated with a zero.

When to Use Null Values

When entering data on screen, if a data element does not apply, then leave the cell null (i.e., blank).

When to Use NS

There may be situations where a data value was incorrectly uploaded and needs to be deleted. A null value (i.e., blank) in a file upload will not overwrite an existing value in a field, so in these cases, submit the value **NS** to return the data to a **not submitted** or **null** status. **Note: NS only applies to file uploads and is not used in on-screen data entry.**

When Data is Not Collected or Available

Contact the Partner Support Center to determine if the LEA will need to submit an Action Plan.

Contact the Partner Support Center

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