

## Supplemental Information for Justice Facilities

This supplemental information is being provided to assist justice facilities that serve adjudicated youths in determining whether they are responsible for providing data for the U. S. Department of Education’s 2023-24 Civil Rights Data Collection (CRDC) or whether another entity should be providing this data. Justice facilities may include long-term secure facilities, local detention centers, group home facilities, and other state- or locally operated justice facilities for adjudicated youth. If it is determined, based on the information below, that another entity is responsible for reporting this data, this must be reported to the Partner Support Center with the information indicated below.

### Criteria for determining if a justice facility is required to report:

- In determining which entity is responsible for reporting CRDC data, there are two primary considerations:
- Whether the adjudicated youths at this facility receive educational services at this facility or at another location
- Which state or local agency or other entity provides those educational services

### Examples:

- If the adjudicated youths at a facility receive their educational services at the same facility, and the agency provides those educational services (either directly or through a contractor), then the agency’s designated representative should logon to the [CRDC website at https://surveys.nces.ed.gov/CRDC/](https://surveys.nces.ed.gov/CRDC/) and provide contact information, etc.
- If the adjudicated youths at a facility receive their educational services at the same facility, but those educational services are provided by another entity, e.g., the local school district or the state education agency, then contact the Partner Support Center (see below). In those circumstances, generally the state or local entity providing the educational services will be expected to provide CRDC data.
- If the adjudicated youths at a facility leave the facility during regular school hours and receive their educational program at a site off the premises of the facility, e.g., a regular school operated by the local school district, then contact the Partner Support Center (see below). In this circumstance, generally the adjudicated youths will be included in the data reported by the local school district.
- If it is determined that a justice facility is not required to report based on the criteria above or for any other reason, then it is critical that the designated representative promptly send an e-mail notification to the Partner Support Center at [CRDC@aemcorp.com](mailto:CRDC@aemcorp.com).
- The notification must include the agency’s full name, phone number, and LEA ID. The email must also state the following:
  1. The location(s) where youths at the facility receive educational services.
  2. The entity or entities responsible for providing educational services to youths at the facility.

The Department of Education will make a final determination, and the Partner Support Center will advise the facility of the reporting requirement for the 2023-24 CRDC.

If further information or clarification is needed, please contact the CRDC Partner Support Center:

### Contact the Partner Support Center

(855) 255-6901 | Email: [crdc@aemcorp.com](mailto:crdc@aemcorp.com) | [PSC Contact Us](#)